REDMOND CITY COUNCIL PUBLIC ADMINISTRATION AND FINANCE COMMITTEE/ SPECIAL MEETING SUMMARY

Council Chambers, City Hall Tuesday, May 15, 2012

<u>Council</u> <u>Staff</u>

John Stilin, Chair Mike Bailey, Finance and Information Services Hank Margeson Director

Hank Myers Kerry Sievers, Human Resource Director

Pat Vache (Attending Council Member) Linda Hermanson, IS Manager

Julie Howe, Compensation Programs Manager

Pamella Holtgeerts, Senior HR Analyst

Karen Conrad, WebMaster

Erika Vandenbrande, Economic Dev. Manager Michelle M. McGehee, MMC, City Clerk

Convened: 4:30 p.m. Adjourned: 5:30 p.m.

MEETING SUMMARY

Committee Chairman Stilin called the meeting to order and overviewed the agenda.

Monthly Financial Report

Finance and Information Services Director Mike Bailey advised there would be no report this month as staff is currently working to create financial reports through the new system for auditors currently on-site; however, there have been no changes since the last report.

Technology Check-in

IS Manager Linda Hermanson provided an update to the Members of the Committee regarding the status of IS Strategic Plan projects. Discussion was held regarding redesigning the City's web search engine in order to produce more focused search results; the Community Connectivity Consortium; EngerGov implementation; Enterprise Asset Maintenance Management; and the IS Disaster Recovery Plan.

Business Tax/Transportation Improvements (BTTI) Advisory Committee

Economic Development Manager Erika Vandenbrande spoke regarding the BTTI allocation process and stated that it is the City's desire to look into changing the method of how BTTI projects are funded; specifically, it is the desire to use the Redmond Economic Development Alliance and its successors to review the projects. A resolution will be forthcoming at the next Council meeting affecting the change. The goal is to give the projects a broader business community perspective.

Councilmember Stilin requested more information on the item.

Overlapping Themes in Request for Offers (RFOs)

Mr. Bailey, in response to a prior request from the Council to identify overlapping themes across the budget offers, provided a handout specifying those overlapping themes. Efficient Processes; Engaged Community; Innovation; Customer Service; and Accountability are the themes that were identified as repeating through the RFOs. Mr. Bailey noted that we may be seeing repetitive themes as the effect of employees spending more time talking about the values of the City.

Reorganization of the Planning Department Management Team

Human Resource Director Kerry Sievers spoke regarding proposed amendments to the pay plan for three positions in the Planning Department. The department will no longer have a Deputy Director classification, and, instead, will have Assistant Director classifications. The classification of Economic Development Director is also a new classification. The Department will be creating a new organization chart. Pay changes will follow the classification changes.

Committee Work Plan Update

Mr. Bailey requested that the Clerk's Report scheduled on the calendar for this meeting be postponed to the June meeting.