

**REDMOND CITY COUNCIL  
PUBLIC SAFETY COMMITTEE/SPECIAL MEETING**

Council Conference Room  
15670 NE 85<sup>th</sup> Street  
Redmond, Washington

Tuesday, February 28, 2012  
4:30 p.m.

---

**Council**

David Carson, Chair  
Kim Allen (*not in attendance*)  
Hank Margeson  
Hank Myers (*attending Councilmember*)  
John Stilin (*attending Councilmember*)

**Staff**

Kevin Donnelly, Fire Chief  
Ron Gibson, Police Chief  
Russ Albertson, Deputy Fire Chief  
Mark Hagreen, Police Commander  
Bill Newbold, Deputy Fire Chief  
Todd Short, Assistant Fire Marshal  
Shari Shovlin, Police Commander  
Lynn Sjolander, Assistant Fire Marshal  
Elizabeth M. Adkisson, CMC, Deputy City Clerk

---

**Meeting Summary**

Convened: 4:35 p.m.

Adjourned 5:40 p.m.

Committee Chair David Carson called the meeting to order.

**Office of Emergency Management at the Police Department (PD)**

Police Chief Ron Gibson stated that the Office of Emergency Management (OEM) has moved to the Police Department, and is leveraging established PD programs and relationships to spread OEM information and program opportunities. Police Commander Mark Hagreen presented an overview of the 2012 objectives for emergency management:

- to increase safety in the City, and utilize the resources of the City and Community to take care of all citizens during a natural disaster/emergency situation;
- the City alone does not have the capacity; citizens must be prepared and utilized;
- Redmond Ready Program in creation; to focus and educate on:
  - (1) Community Preparedness:
    - Build capacity at individual level amongst residents and business residents;
    - Prepare individuals and entities to be able to respond and take initiative;
    - Utilize forums such as CERT, neighborhood and block watches and plug-in emergency preparedness; an all hazards approach;
  - (2) City Employees Preparedness:

- Provide all city employees with up to six hours of safety training; including first aid and CPR, individual emergency preparedness (home and on-the-job plans);
- Training sessions will be held through-out the year;
- Redmond Ready individuals/entities will receive a patch/pin credential upon completion of training;
- CERT training will continue (thirty hours of training);
- Emergency coordination Center (ECC) drills will continue on a quarterly basis; and may be 'amped up'; drills may be set up to practice specific services to be offered during an emergency (example: Parks staff to offer emergency shelter; hold a drill to practice the set-up of this service under emergency conditions);
- Planning efforts will continue to be updated and formulated:
  - Comprehensive Emergency Management Plan;
  - Hazard Emergency Plan;
  - Pandemic Flu Plan; and
- Funding for some of these items may be presented in the upcoming budget offers.

General discussion ensued regarding utilization of CERT graduates for drills, continued outreach for first aid/CPR/Heart Safe Community/Nick of Time trainings, involvement of businesses in CERT/Redmond Ready programs, and possibility of preparing disaster kits for purchase by residents.

### **2011 Jail Costs**

Police Commander Shari Shovlin updated the committee on 2011 Jail Costs:

- traditionally jail costs increase ten to twelve percent per year;
- in 2011 Redmond switched services from utilizing Yakima to Snohomish County Jail; therefore had contracts with King County, Snohomish County and Issaquah Jails;
- monies were saved in 2011 (utilized less than budgeted amount); due to lower costs at Snohomish, less travel time, and the use of video arraignments, among other items; and
- staff is continuing to search for further improvements and efficiencies (such as other incarceration options, home monitoring, public service, etc.).

General discussion ensued regarding video arraignments, and prices and usage at the three contracted jail facilities.

### **Renewal of Advanced Life Support Medical Program Director Contract**

Deputy Fire Chief Bill Newbold updated the Committee members on the Advanced Life Support Medical Program Director Contract renewal:

- renewal of two-year contract with current Medical Director;
- required under King County contract to have a Medical Director;
- have worked with the current Medical Director for the past eight years; to extend contract to cover 2012-2013 services;
- duplicate of previous contract; and

- the item is on the agenda for the full Council's consideration at the regular meeting on March 6, 2012.

General discussion ensued regarding the scope and cost of the contract services.

### **Fire Prevention**

Assistant Fire Marshal Todd Short presented an update on current Fire Prevention projects:

- (1) implementation of new administrative ruling 9.8 Central Station Service Alternative;
  - the City of Redmond initiated a pilot program at Microsoft Corporate Campus;
  - very successful;
  - recommended to open up to other businesses in Redmond;
  - staff will continue to create and refine program; and partner with the Chamber of Commerce on outreach to the community;
- (2) approval of three new fire alarm system transmitter types;
  - regional Zone One Fire Alarm Advisory Board researched new technologies with the assistance of sales representatives;
  - issued an Action Announcement on November 1, 2011, approving the following three new fire alarm system transmitter types:
    - Internet (IPDACT) Transmitter;
    - Cell Dialer; and
    - AES Radio;
- (3) creation and implementation of new Over-the-Counter Sprinkler Permit Application form;
  - Zone One Fire Marshalls Group collaborated on the creation in order to provide consistency in permitting and inspection throughout the region.

General discussion ensued regarding the three collaborations, and home sprinklers.

### **Committee Work Plan Brainstorming**

Committee Chairman Carson led a review of the DRAFT 2012-2013 Work Program. Additional items mentioned included: an overview of Public Safety budget offers; overtime updates from PD and FD; School Resource Officer (SRO) contracts; Traffic Safety Comprehensive Plan; Marymoor Park Issues (concert traffic/noise/water); updates on PD and FD Explorers Programs; and Warming Shelter. Chairman Carson will correspond with staff and Committee members to finalize the work plan; prior to presentation for adoption by the full Council.