



February 29, 2012

Dear Service Provider,

The City of Redmond continues to move toward implementing various strategic directions called out in the Human Services Strategic Plan, adopted in spring of 2009. As such, the City will participate as usual in the joint application process beginning in March. In addition, the Redmond Human Services Commission has been exploring the feasibility of investing dollars in a project with the potential to make a significant impact focused specifically on Redmond residents in need. We are seeking ideas that would go above and beyond activities currently underway in our community.

The City of Redmond Human Services Strategic Plan includes a number of strategic directions, which each include several recommended strategies. One such recommendation is for Redmond to “balance support of urgent needs with targeted use of city resources over the long term for proven intervention and prevention strategies.” With that in mind, the commission is exploring the possibility of making a significant investment (\$40,000-\$80,000/year, potentially for multiple years) in a project or initiative **designed to make a deeper impact for Redmond residents.**

If your organization is aware of a particular unmet need and has an idea for a project or initiative that will make a real difference for residents of Redmond, please consider responding to this request for Letters of Interest. The Human Services Commission sees this as a first step in exploring the possibility of making this type of targeted investment. It is not a guarantee that funds will be committed.

Interested organizations are invited to prepare a brief Letter of Interest addressing the following:

1. What is the unmet need? How do you know?
2. What do you want to do and who will benefit?
3. How much will it cost and are there any other resources available to support the effort?
4. How long will it take to get the project going, i.e. when could it be up and running?
5. How will you know the project is making a difference, i.e. what results would you measure and how?
6. Anything else the commission needs to know to fully understand your idea and the specific impact it will make.

In addition, please note:

- Organizations are asked to submit only one letter.
- Letter should be no more than 2 pages, with a minimum font size of 11 pt.
- Letters should be submitted no later than close of business of March 23, 2012. Letters should be emailed to ckelly@redmond.gov.
- The commission will review all letters submitted and determine whether to request a more complete proposal from any of the organizations.

- Interested agencies must have capacity to meet minimum insurance requirements, to accept reimbursement for funds, and regularly track and submit required reports regarding services and demographics.

We hope you will consider this unique opportunity. Questions may be addressed to Colleen Kelly at ckelly@redmond.gov or 425-556-2423. If you are unsure about whether to submit your project idea for further consideration, please call first.

Sincerely,



Steve Daschle
Chair, Redmond Human Services Commission



Colleen Kelly
Manager, Redmond Human Services