

Planning & Community Development 15670 NE 85th Street PO Box 97010 Redmond, WA 98073

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YEARS COVERED BY THIS APPLICATION PROCESS

The City of Redmond operates on a biennial budget. Projects funded for 2013 will be renewed for 2014, contingent on the availability of funds, contract performance, and program outcomes results.

APPROXIMATE FUNDING AVAILABLE

In 2011-2012 Redmond allocated approximately \$660,000/year. The City does not anticipate a significant increase in available General Fund dollars for 2013-2014. The City recently became a Joint Agreement City through the King County Community Block Grant Development (CDB) Consortium. In 2011, Redmond was entitled to allocate approximately \$20,000 in CDBG public service dollars. Allocation of these funds will also be part of the deliberations during this application process.

APPLICATION ASSISTANCE

City of Redmond staff is available to help with any questions related to the City's process and/or answer questions you may have about the content of the application. Please direct requests to Brooke Buckingham at (425) 556-2416 or email bbuckingham@redmond.gov (email preferred).

APPLICATION REVIEW PROCESS

Applications will be reviewed by the Redmond Human Services Commission, a seven-member volunteer board appointed by the Mayor and approved by the City Council. The Commission may ask to interview some of the applicants as part of its deliberations process. Commission recommendations are expected by September with consideration by City Council planned for October. Final allocation amounts will be approved and adopted as part of the overall City budget. City of Redmond staff will notify agencies of final allocations following City Council approval which is expected by late November. Awarded funds will be available January 1, 2013, which is the start of the fiscal and program year.

FUNDING CRITERIA

Eligibility Criteria

In order to be considered for funding, agencies must:

- 1. Meet minimum insurance requirements:
 - a. Worker's compensation and employer's liability insurance.
 - b. General public liability and property damage insurance.
 - c. Professional liability insurance.
- 2. Be willing and able to accept reimbursement for funds.
- 3. Regularly track and submit required reports regarding services and demographics.

Focus Areas

The City of Redmond recently developed a Human Services Strategic Plan which is now the guiding policy document for its human services efforts overall. Agencies are encouraged to review the five Strategic Directions to better understand the context in which the Human Services Commission will be considering individual proposals.

In general, the City of Redmond recognizes the need to support agencies that meet basic human service needs and welcomes applications from agencies that provide such services to Redmond residents. Those programs best able to demonstrate solid outcomes for participants will be viewed most favorably. How will people be better off for having received the services you provide and how will we know?

In addition, the commission will be most interested in programs whose outcomes directly support the strategic directions found in the <u>City of Redmond Human Services Strategic Plan</u>. The first strategic direction is likely to be most relevant to agencies applying for funds. Please note that the sub-bullets are included as ideas of specific strategies the City might support rather than as a proscriptive approach to achieving the goal. Applications should clearly make the case regarding how the particular program will support the strategic direction.

<u>Strategic Direction 1</u>: Support and strengthen families so they can thrive while living and working in Redmond.

- Move families and individuals from "poverty" to self-sufficiency whenever possible, using the conceptual framework described in the report, as a tool for prioritizing programs and approaches.
- Continue participation in and providing support for regional strategies to develop affordable housing.
- Continue/expand current support of mental health and substance abuse services for children and youth living in Redmond.
- Continue/expand efforts to ensure effective access to services for the immigrant and refugee families in our community in need of assistance.

More details, example strategies, and effective practices and models can be found by downloading the Strategic Plan.

Agencies are reminded that past awards are not a guarantee of future funding. The Commission will be considering how well each proposal supports the long-term strategic goals identified in the City's Human Services Strategic Plan.

Additional Funding Opportunity

In moving toward implementing various strategic directions called out in the above mentioned plan, the Human Services Commission has been exploring the feasibility of investing dollars in a project that will have significant impact for residents of Redmond and the community at large. For more details about this opportunity and the letter of interest process, please visit: http://www.redmond.gov/Residents/HumanServices/

APPLICATION SUBMITTAL INFORMATION

Deadline. All applications are due on Thursday, 4/26/12 by 4:00 PM, Pacific Time and must be submitted online through **share1app.culturegrants.org**.

- Applicants should note that application text will be submitted through an entirely online process.
- This site will not launch until 12:00 P.M. on 3/15/12. **Do not attempt to register with this site until that time.**
- The site is monitored and any registration attempts prior to 3/15/12 will be deleted along with all associated information.
- Applicants are instructed to not wait until the final days or hours to submit applications.
 Rather, applications should be submitted as soon as possible. Late applications will not be accepted.

Technical Assistance. If you are experiencing technical difficulties or have questions about the technical side of share1app, please email share1appquestions@gmail.com. Responses will be made up to 24 hours after your initial inquiry. In addition, technical assistance will only be available Monday through Friday, from 8:00 A.M. to 5:00 P.M. Pacific Time between March 15 and April 26, 2012. Be sure to include your name, phone number, and the agency and program you represent.