

## ATTACHMENT C

### City of Redmond Project Timeline & Fee Schedule RFP 10610-18/ALE Risk Claims Management Software

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_, State: \_\_\_\_\_, Zip: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

We offer this submittal in response to the City's Request for Proposal. The timeline and pricing provided below are fully-burdened, including direct labor cost, overhead, profit, and any materials.

#### Proposed Timeline

Deliverable/Milestone	Estimated Timeline
<i>*include your proposed acquisition milestones from contract execution to "go-live"</i>	
Project Commencement ( <i>contract is executed</i> )	
Go Live	
Post Go-Live, maintenance year 1 commences	

#### Fee Schedule

Option	Software - Service	Lump Sum Price
A	On-Premise Solution ( <i>indicate #_____ of concurrent user licenses</i> ) & <i>includes 1 year of maintenance commencing at "Go Live"</i>	\$
A	Software Maintenance, year 2	\$
A	Software Maintenance, year 3	\$
A	Software Maintenance, year 4	\$
<b>A</b>	<b>Total Option A Software Proposal</b>	<b>\$</b>

B	Software-as-a-Service Access Cost (indicate # ____ of concurrent users), year 1	\$
B	Software-as-a-Service Access Cost (____ concurrent users), year 2	\$
B	Software-as-a-Service Access Costs (____ concurrent users), year 3	\$
B	Software-as-a-Service Access Cost (____ concurrent users), year 4	\$
<b>B</b>	<b>Total Option B SaaS Proposal</b>	<b>\$</b>
	<b>One-Time Acquisition Costs</b>	
	Professional Services: Set-up, implementation, training, project management and related, one-time fees	\$
	Project Expenses (if any), please provide a "Not to Exceed" value and itemize proposed expenses	\$
	Hardware Costs (if any), please describe	\$
	Misc./Other Fees if any, (please include a description of each)	\$
	Integration with MS Office Suite (if any)	\$
	<b>Total One-Time Acquisition Costs</b>	<b>\$</b>

**Proposal Validity:** 60 days calendar days from proposal receipt date. The City of Redmond reserves the right to request an extension of the 60 day period.

**References:**

Supplier is to furnish the information outlined below for three organizations/projects that have been installed within the last 36 months. Please include those references that closely represent the type of software installation and/or services you are bidding herein. References that are similar in size, scope, and complexity to the City's proposed acquisition are preferred. The City reserves the right to contact references without prior notification.

- Organization
- Contact name (email & telephone #)
- Implementation date
- Brief Description of Implementation Size and Nature (including version of software implemented)

1. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Redmond, Business License #: \_\_\_\_\_ or \_\_\_ I/we agree to obtain upon award of this purchase.

<http://redmond.gov/business/licensing/>

The undersigned agrees fully with the terms and conditions of this Request for Proposal and acknowledges they are authorized to sign proposals for the company.

Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_