

CITY OF REDMOND INNOVATIVE HOUSING SUBMITTAL REQUIREMENTS AND REVIEW PROCESS SUMMARY

Please call Sarah Stiteler (425-556-2469) or Jeff Churchill (425-556-2492) to schedule a submittal appointment. Failure to include all items will result in the submittal package being deemed incomplete; proposals will not be reviewed until complete. (*Revised 1/20/09*)

I. APPLICABILITY

The submittal requirements apply to all proposals submitted for consideration under the Innovative Housing Program (Ord. 2409).

The Innovative Housing Review Panel is composed of members of the Design Review Board (2), Planning Commission (1, or 2 when no neighborhood group exists), Technical Committee (1), and a neighborhood Citizen Advisory Committee or Association (1, when an active group exists); it also includes one youth advocate. The Panel reviews each proposal based the intent and criteria of the Ordinance, staff recommendations, and Technical Committee input.

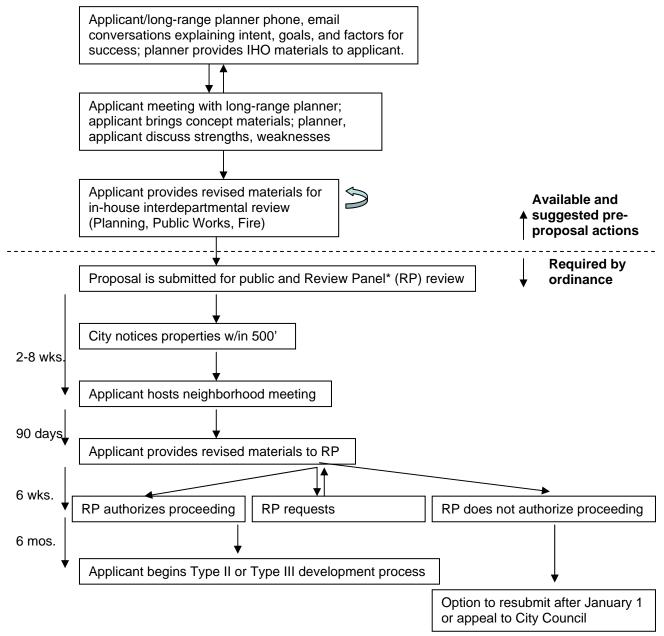
II. GENERAL

The applicant shall check each item below to confirm <u>seven paper copies</u> (except where noted) of these items are included in the application submittal package, in addition to **one electronic** (.pdf) copy, where noted:

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A.	Completed General Application and Project Contact Forms (two copies only).
В.	Site plan (plan size, 11"x17" reduced, and electronic) of proposed development, indicating property lines, proposed setbacks, lot coverage calculations, locations of all adjacent structures, distances to property lines, and footprints of any existing structures on the property.
C.	Conceptual drawings (plan size, 11"x17" reduced, and electronic) of the proposed innovative housing type, including building footprints and building elevations, floor plans, and roof plans.
D.	Vicinity map (suitable for public notice purposes) with labeled streets and north arrow on $8 \frac{1}{2}$ " x 11 sheet of paper (two copies only)
E.	Description of how the proposed development is consistent with the surrounding neighborhood character and neighborhood design standards, where applicable.
F.	Description of how the proposed development complies with all the criteria and project parameters for an innovative housing demonstration project as described in Ordinance 2409.
G.	Description of the proposed unit type, including proposed square footage, unit mix, and number of bedrooms per unit.
Н.	General information about the site, including the number of dwelling units allowed by the zone and the number of prposed dwelling units, open space allowed and proposed, impervious surface allowed and proposed, building height allowed and proposed.
I.	Photographs of the subject and adjacent properties keyed to the site plan (electronic).
J.	Additional information deemed necessary by the Review Panel to consider the application.
K.	Conceptual site plan, including building foot print(s), demonstrating the type of development that would likely occur if the site were developed under the City's traditional zoning and design standards for the site (plan size, 11" x 17" reduced, and electronic).



CITY OF REDMOND INNOVATIVE HOUSING REVIEW PROCESS



^{*} RP consists of designees from: Design Review Board (2), Planning Commission (1), Technical Committee (1), and neighborhood group (1), and one youth advocate. An additional Planning Commission member substitutes for the neighborhood representative when no eligible neighborhood association or citizen advisory committee member exists.