

**REDMOND CITY COUNCIL
PARKS AND HUMAN SERVICES (PKHS) COMMITTEE/
SPECIAL MEETING SUMMARY**

Council Conference Room
15670 NE 85th Street, Redmond, Washington

Tuesday, July 2, 2013

Council:

David Carson
Tom Flynn, Chair
John Stilin
Hank Margeson (*attending Councilmember*)
Pat Vache (*attending Councilmember*)

Staff:

Craig Larsen, Parks Director
Katie Anderson, Deputy Parks Director
Mark Hickok, Recreation Division Manager
Carolyn Hope, Parks Planning and Cultural Arts
Manager
David Tuchek, Parks Maintenance and Operations
Manager
Joshua Heim, Recreation Program Administrator
Eric O'Neal, Parks Program Administrator
Lisa Rhodes, Recreation Program Administrator
Lisa Singer, Senior Engineer, Public Works
Elizabeth M. Smoot, CMC, Deputy City Clerk

Convened: 4:30 p.m.

Adjourned: 5:30 p.m.

Committee Chair Tom Flynn, opened the meeting, announced the Council members in attendance, and overviewed the agenda.

Grass Lawn Park Soccer Field No. 1 and Softball Field No. 1 Turf Replacement

Mr. Eric O'Neal, Parks Program Administrator, provided an update on the Grass Lawn Park Synthetic Turf Replacement; reviewing the project team members; scope of work; timeline; reason for the replacement; cost and funding sources. Mr. O'Neal provided photos and turf samples for reference; and a site preparation plan.

General discussion ensued regarding the bid process for selecting a contractor; the turf replacement; use of fields; and cost savings as a result of the replacement.

Derby Days Update

Ms. Lisa Rhodes, Recreation Program Administrator, provided an update on Derby Days 2013; including a review of new event elements, vendors, the criterium, the carnival, the parade, volunteers, entertainment, food vendors, sponsors, and vendors.

Ms. Rhodes provided the following information in response to Council member queries: volunteers are still needed, and people may sign-up online; the Kids Parade will begin at 10am, and will be followed by the Grand Parade, beginning approximately 11am; and provided a description of the parade route.

Modern Enterprises Contract

Ms. Rhodes presented information on the Modern Enterprises Contract: the item is scheduled for the July 2, 2013, Council Consent Agenda; the contract will span a two-year term, for \$54,200, for 2013 and 2014 Derby Days entertainment coordination.

Update on Downtown Park Building Demolition, Cleveland Streetscape, and Couplet Conversion Projects\Couplet Conversion Federal “De Minimus 4(f) Exemption” for Parks Impacts

Ms. Lisa Singer, Senior Engineer, Public Works, provided an update on the following items:

- Downtown Park Building Demolition: the bid is to be awarded July 16, 2013, to Wm. Dickson; the project is to begin in August, and last for two months; the schedule may be delayed due to current tenant removals; the Elm trees will be removed in front of the Stone House; and additional landscaping will be added;
- Cleveland Streetscape: federal funding in the amount of \$3.4 million has been approved; the project is scheduled to begin in Fall 2013; and
- Couplet Conversion: this project is currently in the environmental permitting process, and then will proceed with right-of-way acquisition;
 - Couplet Conversion Federal “De Minimus 4(f) Exemption” for Parks Impacts: a staff report on this item will be presented at the July 17, 2013, Council meeting; which addresses impacts to parks spaces (at Anderson Park, Flagpole Park, Leary Park, and the Downtown Park) and ADA access for the Couplet Conversion Project.

General discussion ensued regarding parks impacts; landscaping; project schedules; 2014 traffic impacts; and ribbon cutting (tentatively 2016).

Cultural Corridor

Mr. Joshua Heim, Recreation Program Administrator, presented information on the Cultural Corridor in relation to Downtown projects. Currently staff has collected community feedback through online surveys and a ‘feedback festival’; and the Cultural Corridor Master Plan will be a discussion topic at the Council’s July 23, 2013, study session, and before the Council for approval on August 20, 2013.

General discussion ensued regarding: art at Sound Transit stations; use of/policy regarding vacant store fronts for art; and functional use of Cultural Corridor Master Plan.

Redmond's Poet Laureate

Mr. Heim presented information on the Redmond Poet Laureate:

- end of first year with Jeannine Hall Gailey;
- upcoming event – ‘Geeking Out’, Teen Poetry Workshop with Karen Finneyfrock, July 24, 2013, 6:30-8:30 p.m., Old Redmond Schoolhouse Community Center;
- Michael Dylan Walsh, recommended to follow as the next Poet Laureate;
- there will be a few months of overlap with Ms. Gailey and Mr. Walsh; and
- this succession will be before the Arts Commission and the Council for approval in the near future.

Downtown Park Master Plan Update

Ms. Carolyn Hope, Parks Planning and Cultural Arts Manager, provided an update on the Downtown Park Master Plan: the request for qualifications will be posted on Friday, July 5, 2013; packages are due to be submitted by July 24, 2013. A panel of staff and commissioners will review the proposals and perform interviews, including a design competition; proposal selection to be completed by September, and an agreement forthcoming for the Council's approval in November.

Miscellaneous

Councilmember Stilin led the Council members in attendance in a discussion regarding participation in the United Way Day of Caring; he will look into available projects and report back to the full Council.